

# **Islamic Republic of Mauritania**

Honor – Fraternity – Justice



## **Ministry of Economics and Finance**

**Management of Education and Formation Projects**

### **A Prequalification Document (PQD) for Construction Of a Fully Equipped Applied Science College – Nouakchott - Mauritania**

**Financing: Abu Dhabi Fund for Development (ADFD)**

**March- 2025**

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## Summary Description

This prequalification document includes the "Prequalification document for Construction Of a Fully Equipped Applied Science College " and the user guide.

Here is a summarized description of these documents:

**Prequalification Document** for Construction Of a Fully Equipped Applied Science College

### Part 1 – Procedures for Prequalification

#### Section I. Instructions to Candidates (IC)

This section outlines the procedures that candidates must follow when preparing and submitting their application for prequalification. It also provides information on the opening and evaluation of the applications. Section I includes provisions to be used without change.

#### Section II. Specific Prequalification Data (SPD)

This section includes provisions that are specific to each prequalification and complements the information or conditions outlined in Section I, instructions to candidates.

#### Section III. Prequalification Criteria and Conditions

This section includes the methods, criteria, and conditions to be used to determine how candidates will be prequalified and then invited to submit a bid.

#### Section IV. Application Forms

This section includes the application form and other required forms to be submitted in the application file.

#### Section V. Eligible Countries

This Section contains information regarding eligible countries.

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**Islamic Republic of Mauritania**  
**Ministry of Economics and Finance**  
**Management of Education and Formation Projects**

**Prequalification Document**  
**For**

**Construction of a Fully Equipped Applied Science**  
**College – Nouakchott - Mauritania**

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# **Procedures for Prequalification**

# Section I. Instructions to Candidates

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## Section I. Instructions to Candidates (IC)

### A. General Information

#### 1. Objective of the Contract

- 1.1 As part of the prequalification notice specified in Section II, Specific Prequalification Data (SPD), the project owner (ADFD), as identified in the SPD, issues this prequalification document to candidates wishing to submit their application for the execution of the works.

#### 2. Source of Funds

- 2.1 The beneficiary (hereinafter referred to as "the beneficiary"), identified in the SPD, has requested, or obtained financing (hereinafter referred to as "the funds") from Abu Dhabi Fund for Development (hereinafter referred to as "ADFD") to finance the project described in the SPD. The beneficiary intends to use a portion of these funds to make authorized payments under the contract(s) for which this prequalification invitation is issued.
- 2.2 The Abu Dhabi Fund for Development (ADFD) will make payments only at the request of the Beneficiary, after approving said payments, in accordance with the terms and conditions of the financing agreement. The financing agreement prohibits any withdrawal from the financing account for payments to any individual or entity, or for the import of supplies, if, to the knowledge of the ADFD, such payment or import is prohibited under the Boycott Rules of the Organization of Islamic Cooperation, the League of Arab States, and the African Union. No party other than the Beneficiary may claim any rights under the financing agreement or assert any claim to the funds provided through the financing.

#### 3. Eligible Candidates

- 3.1 A candidate may be a private company, a public entity, or any combination thereof, with a formal intention to enter or having entered into a joint venture agreement. In the case of a Joint Venture (JV), all members are jointly and severally liable for the execution of the contract in accordance with its terms. The JV must appoint a lead member authorized to represent all members throughout the prequalification process, bidding (if the JV submits an offer), and contract execution if the JV is awarded the contract. Unless otherwise specified in the SPD, there is no limit to the number of participants in a JV.
- 3.2 A company may apply for prequalification as an individual entity, as a partner in a JV, or as a subcontractor. A prequalified candidate cannot bid for a specific contract both individually and as a JV member or subcontractor. However, a subcontractor may participate in multiple bids solely in the capacity of a subcontractor. Bids submitted in violation of this rule will be rejected.



- 3.3 A company and its subsidiaries (whether directly or indirectly controlling, controlled by, or under common control) may apply for prequalification for the same contract, either individually, as partners in a JV, or as subcontractors. However, if both are prequalified, only one can submit a bid. bids violating this rule will be rejected.
- 3.4 Subject to article 4.1 of the IC, a candidate can have the nationality of any country. A candidate is considered to have the nationality of a country if it is incorporated or registered there and governed by its laws, as evidenced by its articles of incorporation or equivalent documents. this criterion applies to determining the nationality of subcontractors and suppliers, including related services.
- 3.5 A candidate must not be in a conflict-of-interest situation. A candidate will be considered in a conflict-of-interest situation if they (or an entity affiliated with them) have participated as a consultant in the design or preparation of the technical specifications for the works subject to prequalification, or if they have been recruited by the beneficiary or the project owner, or are expected to be recruited, as project manager or supervisor of the works subject to this prequalification.
- Moreover, a candidate may be considered in a conflict-of-interest situation if they have a close business or family relationship with a staff member of the beneficiary (or staff of the project's implementing entity or a beneficiary of part of the funding) who:
- a. Is directly or indirectly involved in the preparation of the prequalification or bidding documents or the market specifications, and/or in the evaluation process of the bids; or
  - b. Could be involved in the execution or supervision of the same contract, unless the conflict arising from this relationship has been resolved in a manner satisfactory to the ADFD during the prequalification, bidding, and contract execution process.
- 3.6 Any candidate sanctioned by the ADFD for fraudulent or corrupt practices under their respective anti-corruption guidelines will be excluded from prequalification and contract award during the sanction period.
- 3.7 The list of exclusions is available at the email address provided in the PQD (Prequalification Documents).
- 3.8 Public establishments and institutions in the employer's country may participate, provided they demonstrate:
- a. Legal and Financial Autonomy: They must have a distinct legal and financial status.
  - b. Governance under commercial law: they must operate under commercial law regulations.
  - c. Independence from the employer. To this end, public establishments must provide documentation, including their statutes, proving to the satisfaction of the ADFD that:
    - They have a separate legal identity from the state.
    - They do not receive significant public subsidies or budgetary support.

- They operate under commercial law. Meaning that they are not obligated to transfer financial surpluses to the state and can acquire rights and obligations, can borrow funds, are responsible for their debts, and can be subject to bankruptcy procedures.
- d. The employer or the contracting authority does not act as their supervisory body or exert control, supervision, or influence over them. Candidate subject to temporary exclusion by the employer due to a bid security declaration will not be considered. The candidate must provide evidence of eligibility as required by the employer.

## 4. Eligibility

4.1 Companies and individuals may be deemed ineligible if they originate from countries declared ineligible as specified in Section V. A country, individual, or entity is considered ineligible if:

- (a) The law or regulations of the Beneficiary's country prohibit commercial relations with the said country or the country of origin of the individual or entity, provided it is established to the satisfaction of the ADFD that such exclusion does not hinder effective competition for the supply of goods, works, or services required; or
- (b) In accordance with the Boycott Rules of the Organization of Islamic Cooperation, the League of Arab States, and the African Union, the Beneficiary's country prohibits the import of supplies, works, or services from the said country or any payments to individuals or entities from that country.

## B. Contents of the prequalification document

### 5. Sections of the Prequalification Document

5.1 The prequalification document consists of Part 1, which comprise all the sections listed below. it must be interpreted considering any addendum that may be issued in accordance with article 7 of the instructions to candidates (IC).

#### PART 1: Procedures of Prequalification

- Section I. Instructions to Candidates (IC)
  - Section II. Specific Prequalification Data (SPD)
  - Section III. Qualification Criteria and Conditions
  - Section IV. Application Forms
  - Section V. Eligible Countries
- 5.2 The project owner cannot be held responsible to the candidates for the integrity of the prequalification document, responses to clarification requests, the minutes of the pre-bid meeting (if applicable), and any addenda to the prequalification document in accordance with article 7 of the instructions to candidates (IC), if they

have not been obtained directly from the project owner. In the event of a contradiction, the documents issued directly by the project owner shall prevail.

- 5.3 The candidate must review all the instructions, forms, conditions, and specifications outlined in the prequalification document. It is their responsibility to provide all the information and documents requested in the prequalification document.

## **6. Clarifications of the prequalification Document**

- 6.1 A potential candidate wishing to seek clarifications on the documents must contact the project owner in writing at the address provided in the **SPD**. The project owner will respond in writing to any clarification requests received no later than fourteen (14) days before the deadline for submission of applications. A copy of the response (indicating the question asked but without mention of the author) will be sent to all potential candidates who have obtained the prequalification document directly from the project owner. If so, indicated in the **SPD**, the project owner will also publish the response on the website identified in the **SPD**. If the project owner deems it necessary to amend the prequalification document following the clarifications provided, they will do so in accordance with the procedures set out in articles 7 and 16.2 of the instructions to candidates (**IC**).

## **7. Amendments to the Prequalification Document**

- 7.1 The project owner may, at any time before the deadline for submission of applications, modify the prequalification document by publishing an addendum.
- 7.2 Any addendum published will be considered an integral part of the Prequalification Document and will be communicated in writing to all those who obtained the Prequalification Document from the Project Owner. The Project Owner will immediately publish the addendum on the website specified in the **SPD**.
- 7.3 To allow potential candidates a reasonable period to account for the addendum in the preparation of their applications, the project owner may, at their discretion, extend the deadline for submission of applications in accordance with article 16.2 of the instructions to candidates (**IC**).

# **C. Preparation of Application Documents**

## **8. Application Fee**

- 8.1 The candidate shall bear all costs associated with the preparation and submission of their application, and the project owner shall in no case be responsible for or required to reimburse these costs, regardless of the conduct or outcome of the prequalification process.

## **9. Language of the Application**

- 9.1 The application, along with all correspondence and documents related to the application exchanged between the candidate and the project owner, shall be written in the language specified in the **SPD**. Any supporting documents and printed materials provided by the candidate as part of the application may be in

another language, provided they are accompanied by a translation into the language specified in the **SPD**. In such cases, the translation shall prevail for the purposes of interpreting the application.

## **10. Documents Constituting the Application File**

10.1 The application package will include the following documents:

- a) The letter of application, in accordance with article 11.1 of the **IC**.
- b) Supporting documents demonstrating that the candidate meets the eligibility criteria, as outlined in article 12.1 of the **IC**.
- c) Supporting documents demonstrating that the candidate is qualified, in accordance with the provisions of article 13 of the **IC**.
- d) Any other required documents as specified in the **SPD**.

10.2 The candidate must provide information regarding any commissions and benefits granted or intended to be granted, if applicable, to agents or any other parties in connection with the application.

## **11. Application Letter**

11.1 The candidate must prepare a letter of application using the form provided in Section IV, application forms. This form must be completed without altering its format.

## **12. Documents Establishing the Candidate's Eligibility Criteria**

12.1 To demonstrate compliance with the eligibility criteria in accordance with article 3 of the **IC**, the candidate must complete the eligibility declarations in the letter of application, as well as in Forms **ELI** (eligibility) 1.1 and 1.2 provided in Section IV, application forms.

## **13. Documents Demonstrating the Candidate's Qualifications**

13.1 To establish that the candidates have the necessary qualifications to execute the contract(s) in accordance with Section III, Qualification Criteria and Conditions, the candidate must provide all the information requested in Section IV, application forms.

13.2 When the candidate is required to provide a monetary amount in an application form, it must be indicated in equivalent US\$ using the exchange rate determined as follows:

- (a) For the annual turnover and other financial data required, the applicable exchange rate will be that of the last day of the relevant calendar year.
- (b) For the contract amount, the exchange rate will be that of the date of signing the relevant contract.
- (c) The exchange rates will be those from the source identified in the **SPD**. The project owner will have the discretion to correct any errors made in determining the exchange rate in the application document.

#### **14. Signature of the Application File and Number of Copies**

- 14.1 The candidate must prepare an original set of documents constituting the application as described in article 10 of the **IC** and clearly mark it "**ORIGINAL**". The original application must be typewritten or written in indelible ink and signed by a person duly authorized to sign on behalf of the candidate. The application submitted by a joint venture (JV) must be signed on behalf of the JV by a representative authorized to bind all JV members and must include the power of attorney of the JV's representative, signed by the individuals authorized to sign on behalf of each member of the JV.
- 14.2 The candidate must submit the number of copies of the signed original application as specified in the **SPD** and clearly mark them as "**COPY**" in case of any discrepancy between the original and the copies, the original will prevail.

### **D. Submission of Application Documents**

#### **15. Sealing and Marking of Application Documents**

- 15.1 The candidate must place the original and copies of the application documents in a sealed envelope, which must have:
- a) The name and address of the candidate.
  - b) Be addressed to the project owner, in accordance with the provisions of article 16.1 of the **IC**; and
  - c) Clearly state the name of the relevant prequalification process, in Accordance with the provisions of article 1.1 of the **SPD**.
- 15.2 The project owner will not be held responsible if an application which is not identified as requested above ad not processed as intended

#### **16. Deadline for Submission of Application Documents**

- 16.1 Candidates may submit their application documents electronically. The application documents must be received by the project owner( ADFD ) at the address specified in the **SPD** no later than the deadline specified in the **SPD**.
- 16.2 The project owner may, at its discretion, extend the deadline for the submission of application documents by amending the prequalification document in accordance with article 7 of the **IC**. in such a case, all rights and obligations of the project owner and the candidates previously governed by the initial deadline will be governed by the new deadline.

#### **17. Late Applications**

- 17.1 Late application document will not be accepted.

## **E. Evaluation procedures for applications**

### **18. Confidentiality**

- 18.1 No information regarding the applications, their evaluation, or the results will be disclosed to the candidates or to any other person not officially involved in the procedure until the prequalification results have been notified to all candidates in accordance with article 23 of the IC.
- 18.2 Between the deadline for submission of applications and the notification of the prequalification results in accordance with article 23 of the IC, if a candidate wishes to contact the project owner for any reason related to the prequalification process, they must do so exclusively in writing.

### **19. Clarifications Concerning the Pre-Qualification**

- 19.1 To facilitate the evaluation of the applications, the project owner has the full discretion to request clarifications (including missing documents) from a candidate regarding their application. such clarifications must be submitted within a reasonable timeframe specified in the request. All requests for clarifications and all clarifications must be made in writing.
- 19.2 If the candidate does not respond to a clarification request regarding their application or fails to provide the requested documents before the deadline specified by the project owner in the request, their application will be evaluated based on the information and documents available at the time of the application evaluation.

### **20. Compliance of Application Files**

- 20.1 If the candidate does not respond to a clarification request regarding their application or fails to provide the requested documents before the deadline specified by the project owner in the request, their application will be evaluated based on the information and documents available at the time of the application evaluation.

## **F. Evaluation of Applications and Prequalification of Candidates**

### **21. Evaluation of Applications**

- 21.1 The project owner will use the factors, methods, criteria, and requirements outlined in Section III, **criteria, and conditions for prequalification**, to evaluate the qualifications of candidates. The use of alternative methods, criteria, or requirements is not permitted. The project owner reserves the right to disregard minor deviations from the qualification criteria if they do not materially affect a candidate's technical capacity or financial resources to execute the contract.
- 21.2 Only the qualifications of the candidate will be considered. The qualifications of other companies, including subsidiaries of the candidate, the parent company or any other affiliated company, and any other company distinct from the candidate will not be considered.

## **22. Right of the Project Owner to Accept or Reject Applications**

- 22.1 The project owner reserves the right to accept or reject any application, to cancel the prequalification process, and to reject all applications, without incurring any liability towards the candidates.

## **23. Prequalification of Candidates**

- 23.1 All candidates whose application files have met or exceeded the specified minimum criteria, excluding all others, will be pre-qualified by the project owner.
- 23.2 A candidate may be declared "pre-qualified conditionally," meaning they are considered qualified on the condition that they submit or correct documents or non-essential deficiencies to the satisfaction of the project owner.
- 23.3 Candidates pre-qualified conditionally will be informed and provided with a list of the conditions that must be met to the satisfaction of the project owner before or at the time of submitting their bid.

## **24. Notification of Prequalification**

- 24.1 The project owner will notify all candidates in writing of the names of those who have been pre-qualified, either conditionally or unconditionally. Additionally, candidates whose applications have been rejected will be informed separately.
- 24.2 A non-pre-qualified candidate may request in writing the reasons for the rejection of their application from the project owner.

## **25. Appeals Regarding Procurement**

- 25.1 The procedures for submitting a complaint related to the contract award are outlined in the SPD.



## Section II. Specific Prequalification Data (SPD)

### A. General information

**IC 2.1** Name of Beneficiary: Ministry of Higher Education and Scientific Research-  
Nouakchott - Mauritania

**IC 2.1** **Project Name:** Construction Of a Fully Equipped Applied Science College -  
Nouakchott - Mauritania

The Scope of Works comprises construction of a fully equipped Applied Science College for 1500 students over an approximate total built up area of 40,000m<sup>2</sup>. The project consists of multiple buildings with a total number of (16) building blocks, distributed in groups and forming harmonious single entity, each building is designed to perform a specific function. The site is surrounded by a ring road which facilitates easy access and interaction with all areas and activities within the college. The buildings were distributed along a series of horizontal axes parallel to the main street representing the main educational buildings axis followed by the service axis and then the residential buildings axis at the back. The requested scope of construction works include concrete and steel structures, buildings' works, infrastructure works (e.g., roads and car parking, water supply, sanitation, telecom and power), landscaping, fence, in addition to supplying workshops and laboratories equipment, the main components of the project included but are not limited to a Table showing the main buildings' blocks, including the total built up area of the main components

Area Schedule		
No.	Item	Area / m <sup>2</sup>
<b>Buildings</b>		
1	Academic Department	9184.15
2	Six Specialized labs' Buildings Blocks	10760.32
3	Administration Department	1262.07
4	Supportive Facilities	1241.24
5	Canteen	1425.14



Area Schedule		
No.	Item	Area/ m2
<b>Buildings</b>		
6	Main Auditorium and Incubation Centre	1253.8
7	Mosque	441.56
8	Four workshops' Building Blocks	3133.28
9	Two Males Accommodation Buildings	7617.98
10	Females Accommodation Building	3255.27
<b>External works</b>		
1	Asphalt Areas (Parking and streets)	13727.69
2	Pavement Areas	32580.33
3	Green Areas	10360.76
4	External and Internal Fences with Gates (meters)	1748.7 meter

**IC 3.2**     *The maximum number of parties that are members of a JV is: “unlimited”*

## B. Contents of the Prequalification Document

**IC 6.1**     For clarification purposes, applications should be submitted to info@hs-gp.com, with a copy to tala@hs-gp.com.

**IC6.1 and 7.2**     Web page address: not applicable.

## C. Preparation of Application Documents

The language of the application documents is English.

**IC 9.1**     All correspondence will be in English.

The application documents, as well as all correspondence, will be submitted in English.

Under penalty of disqualification, every prequalification submission must include two mandatory folders (Administrative and technical folders) containing the documents and supporting evidence listed below.

**A) Administrative Folder:**

This folder must mandatorily include at least the following documents and components:

1. Commercial registry certificate of the company.
2. Articles of association of the company.
3. Consortium agreement (if applicable), original and notarized.
4. Power of attorney for authorized signatories (copies must be notarized).
5. For Mauritanian companies or those that have executed projects in Mauritania:  
*Valid administrative compliance certificates from the General Directorate of Taxes (GDT) and the National Social Security Fund (NSSF), valid as of the submission deadline.*
6. For non-Mauritanian companies that have not operated in Mauritania during the last five years (as an independent bidder or as part of a consortium):  
*Mandatory submission of an original or certified copy of a certificate of non-bankruptcy or non-liquidation (dated within the last six months) or any equivalent document (issued by a public administration, professional association, or chamber of commerce).*
7. Paraphed and stamped prequalification document (PQD).

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**B) Technical File:**

This folder must mandatorily include at least the following documents and components:

1. Required supporting evidence for the candidate's technical and financial qualification: as described and detailed below in the qualification criteria (certificates from public contracting authorities and project descriptions: nature of the project, contracting authority, volume of work, contract value, acceptance date, etc.).
2. Turnover achieved by the candidate over the last five fiscal years ((2019–2023): mandatory (for Mauritanian companies) certifications issued annually by the general directorate of taxes for each fiscal year.
3. Financial statements: balance sheets and profit and loss accounts for the last five fiscal years ((2019–2023), certified by the candidates' auditors.
4. General technical experience in civil engineering: certificates from public contracting authorities, including project descriptions: nature of the project, contracting authority, volume of work, contract value, acceptance date, etc.

5. Specific technical experience in Buildings construction: certificates from public contracting authorities, including project descriptions: nature of the project, contracting authority, volume of work, contract value, acceptance date, etc.
6. Methodological report: description of organization and work execution methods.
7. Minimum list of personnel: including management and operational staff, along with copies of qualifications and CVs (for managerial staff).
8. Minimum list of equipment to be assigned to the project: including proof of ownership (type, quantity, age, ownership).
9. Preliminary work schedule: execution period of 20 months for each sub-lot.
10. Project organization chart: with positions of responsibility and assigned tasks.

The documents and components of these documents must, as applicable, be dated, initialled, stamped, and signed by the candidate.

**Important Note:** failure to include all the elements listed above in the submission or their non-compliance with the provisions and requirements of the PQD will result in the systematic disqualification of the technical offer. No request for additional prequalification documents will be made to candidates, and no additional documents will be requested, accepted, or considered after the deadline for submission of applications.

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**IC 13.2** Source of exchange rates is *Not applicable*.

**IC14.2** Addition to the original application document, the number of copies requested is: *five (5) copies*.

#### D. Submission of Application Documents

**IC16.1** Deadline for submitting applications is as follows:  
Date: 7<sup>th</sup> April 2025  
Time: 1:00 pm (UAE time)

**IC 16.2** All applications should be sent to info@hs-gp.com

**IC 17.1** Late application document will not be accepted.

## Section III. Prequalification Criteria and Conditions

The present section outlines all the criteria, methods, and conditions that the project owner will use to evaluate the application files. the information to be provided for each evaluation criterion, as well as the definitions of the corresponding terms, are specified in the respective application forms.

This section includes all the factors, methods, and criteria that the contracting authority will use to verify that a bidder meets the required qualifications. the bidder shall provide all the information requested in the forms attached in Section IV.

### 1. Table of Pre-Qualification Evaluation Criteria for the Project

No	Category	Maxm Score	Mark
<b>1.0 General Information, Licenses, Certificates</b>		Yes/No/ comment	
1.1	<i>Company registration documents, showing min. of 10 years in successful contracting activities, and eligibility with client procedure</i>	5	
<b>2.0 Financial Capability</b>			
2.1	<i>Audited Financial statement for last 5 years with company average annual turnover not less than 50 million USD</i>	20	
2.2	<i>Documents issued by the relevant authorities in the country, where of a Participant is incorporated or domiciled;</i> <i>Balance sheets;</i> <i>Profit and loss accounts showing a Participant is not:</i> <ul style="list-style-type: none"> <li>• bankrupt;</li> <li>• insolvent or in liquidation proceedings;</li> <li>• having its assets administered by a liquidator or by the court of law;</li> <li>• have its commercial activity suspended by the court of law; or</li> <li>• have no outstanding tax obligations in the Participant's country of incorporation or domicile.</li> </ul>	10	
2.3	<i>Financial resources such as liquid assets, lines of credit, and other financial means (other than any contractual advance payments) not less than 10 M USD</i>	10	
<b>3.0 Technical capability</b>			
3.1	<b>Company Profile</b>		
3.1.1	<i>Company History and Origin (The company must not be engaged in any Prohibited Practices, Failure to disclose any relevant information regarding past instances of blacklisting, fraud, or illegal practices may result in disqualification from consideration for the contract)</i>	5	
3.1.2	<i>Organization structure chart for the management and staff, CVs for Management Staff and Experts.</i>	5	
3.2	<b>Similar Experience</b>		
3.2.1	<i>Construction experience similar in size/ nature/ complexity Executed in Africa, West Africa &amp; Internationally in last 5 years</i>	15	
3.2.2	<i>Other Buildings Projects Executed in Africa &amp; West Africa, similar in size/ complexity</i>	10	
3.2.3	<i>Other Buildings Projects Executed Internationally similar in size/ complexity</i>	7.5	
3.3	<b>Evidence of ownership of equipment and machinery or of possibility to hire the same</b>	5	
3.4	<b>Quality &amp; HSE Management System</b>		
3.4.1	<i>Management System Accreditations (ISO, OSHAS, Etc.)</i>	2.5	
3.4.2	<i>QC / QA &amp; HSE Plan</i>	2.5	
3.5	<b>Added Value</b>		
3.5.1	<i>Candidates with construction experience in Mauritania will be given preference.</i>	2.5	
<b>Total Marks</b>		100	

The minimum qualifying score is 70 out of 100

## Section IV. Application Forms

### List of Forms

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## Application Letter Form

### Application Letter

Date: *[insert day, month, year]*

AOI or AOI/PM No. and Title: *[insert number and title]*

To: *[insert the full name of the Employer]*

We, the undersigned, are applying for prequalification for the above-mentioned AOI and declare that:

- a) We have examined the Prequalification Documents, including Addendum No(s) *[insert the number and date of publication of each Addendum]*, published in accordance with the provisions of Article 7 of the Instructions to Candidates (IC).
- b) We are not in a conflict-of-interest situation, in accordance with Article 3.6 of the IC.
- c) We meet the eligibility requirements in accordance with Article 3.1 of the IC.
- d) **Suspension or exclusion:** Neither our company, nor our subcontractors, suppliers, consultants, manufacturers, or service providers for any part of the contract, are subject to or under the control of any entity or individual that has been **suspended** or **excluded** by the ADFD or excluded under the Mutual Exclusion Agreement between the ADFD and other development banks. Furthermore, we are not ineligible under the legislation or other official regulations of the Employer's country, or under any decision made by the Organization of Islamic Cooperation, the Arab League, or the African Union.
- e) **State-owned enterprise or institution:** *[Insert either "we are not a public enterprise of the Employer's country" or "we are a public enterprise of the Employer's country, and we comply with the provisions of Article 3.6 of the IC."]*
- f) We accept that you may cancel the prequalification process at any time and that you are not obliged to accept any application; that you may not invite the pre-qualified candidates to submit a bid for the contract subject to this prequalification, without incurring any liability towards the candidates, in accordance with the provisions of Article 22.1 of the IC.
- g) We certify that the information, statements, and descriptions contained in this application are truthful, correct, complete, and sincere, to the best of our knowledge.

Signed *[insert the signature(s) of the authorized representative(s) of the Candidate]*

Name *[insert the full name of the person signing the application]*

In the capacity of *[indicate the title of the person signing the application]*

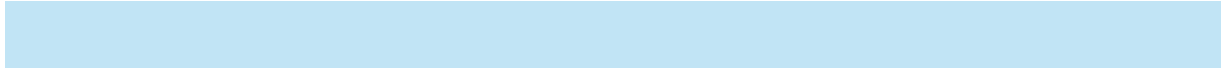
Duly authorized to sign this application on behalf of:

Name of the Candidate *[insert the full name of the Candidate or JV]*

Address *[insert street, number, city, and country]*

On the \_\_\_\_\_ day of [month]\_\_\_\_\_, [year] \_\_\_\_\_

[In the case of a JV, all members must sign, or only the authorized representative, in which case the authorization for the representative to sign on behalf of all members must be attached]





## Qualification Forms

### Candidate Information Sheet

#### Form ELI - 1.1

Date: \_\_\_\_\_

No. AOI or AOI/PM: \_\_\_\_\_

Page .... of .... pages

**Candidate Name:**

In the case of a joint venture (JV), name of each party:

---

Country where the candidate is incorporated:

---

Year in which the candidate was incorporated:

---

Registered address of the candidate in the country where it is incorporated:

---

Details of the authorized representative of the candidate:

Name:

Address:

Phone/Fax number:

Email address:

---

1. Copies of the original documents listed below are attached:

☐☐☐ In the case of a single entity, the Articles of Incorporation or Constitutive Documents of the above-mentioned legal entity, in accordance with Article 3.5 of the IC.

☐ In the case of a JV, a letter of intent to form a JV or sign a JV agreement, in accordance with Article 3.2 of the IC.

2. Documents such as the company's organizational chart, list of board members, and shareholding are included.

---

## **(JV) Information Sheet for Each Party of a Joint Venture**

### **Form ELI – 1.2**

*[This form is supplementary to Form ELI-1.1 and must be completed by each partner in a Joint Venture (if the Candidate is a JV), as well as by any specialized subcontractors proposed by the Candidate for any part of the Project for which prequalification is being undertaken.]*

Date: \_\_\_\_\_

No. AOI or AOI/PM: \_\_\_\_\_

Page .... of .... pages

#### **Legal name of the candidate:**

Legal name of the JV partner:

---

Country of incorporation of the JV partner:

---

Year of incorporation of the JV partner:

---

Legal address of the JV partner in the country of incorporation:

---

Details of the authorized representative of the JV partner:

Name:

Address:

Phone/Fax number:

Email address:

---

1. The following copies of original documents are attached:

☐ ☐ ☐ In the case of a single entity, Articles of Incorporation or founding documents of the above-mentioned legal entity, in accordance with the provisions of Article 3.5 of the IC.

2. Documents such as the company's organizational chart, the list of board members, and the shareholder structure are included.

---

## History of Uncompleted Contracts, Pending Litigation, and Litigation History

### Form ANT

*[The form below must be completed by the Candidate and by each partner in the case of a JV]*

Candidate's Name: *[insert full name]*  
*month, year]*

Date: *[insert day,*

or

Name of the JV Partner: *[insert full name]*

AOI or AOI/PM No. and Title: *[insert AOI number and title]*

Page .... of .... pages

#### Unexecuted Contracts according to the provisions of Section III, Evaluation and Qualification Criteria

- ☐ No unexecuted contract(s) have occurred since January 1st, *[insert year]*.  
☐ Unexecuted contract(s) since January 1st, *[insert year]*.

Year	Unexecuted Portion of the Contract	Contract Identification	Total Contract Amount (Current Value in US\$ Equivalent)
<i>[Insert full name]</i>	<i>[indicate amount and percentage]</i>	Contract Identification: <i>[insert full name/contract number and other forms of identification]</i> Client's Name: <i>[full name]</i> Client's Address: <i>[street, number, city, country]</i> Reasons for non-execution: <i>[insert main reason(s)]</i>	

#### Ongoing Disputes, in accordance with Section III, Evaluation and Qualification Criteria

- ☐ No ongoing disputes.  
☐ Ongoing dispute(s) .

Year	Dispute Amount	Contract Identification	Total Contract Amount (current value, equivalent in \$US)
<i>[insert year]</i> _____	<i>[indicate amount]</i> _____	Identification of the Contract: <i>[insert full name and contract number and other forms of identification]</i> Name of the Employer: <i>[full name]</i> Address of the Employer: <i>[street, number, city, country]</i>	<i>[indicate amount]</i> _____

		Subject of the Dispute: <i>[indicate the main points in dispute]</i> Party that Initiated the Dispute: <i>[indicate "Employer" or "Contractor"]</i> Status of the Dispute: <i>[indicate whether it is being handled by a Conciliator or a Dispute Resolution Committee, in Arbitration, or in Court]</i>
		Identification of the Contract: <i>[insert full name and contract number and other forms of identification]</i> Name of the Employer: <i>[full name]</i> Address of the Employer: <i>[street, number, city, country]</i> Subject of the Dispute: <i>[indicate the main points in dispute]</i> Party that Initiated the Dispute: <i>[indicate "Employer" or "Contractor"]</i> Status of the Dispute: <i>[indicate whether it is being handled by a Conciliator or a Dispute Resolution Committee, in Arbitration, or in Court]</i>
<b>Dispute History</b>		
<input type="checkbox"/> No dispute history <input type="checkbox"/> Dispute history		
		Market Identification: <i>[insert full name, contract number, and other forms of identification]</i> Client's Name: <i>[full name]</i> Client's Address: <i>[street, number, city, country]</i> Subject of the Dispute: <i>[indicate the main points in dispute]</i>
<i>[insert year]</i> <hr style="width: 50px; margin: 0 auto;"/>	<i>[indicate amount]</i> <hr style="width: 50px; margin: 0 auto;"/>	<div style="display: flex; justify-content: space-between;"> <span>Party Initiating the Dispute: <i>[indicate "Client" or "Contractor"]</i></span> <span><i>[indicate amount]</i></span> </div> Reason(s) for the Dispute and Final Decision: <i>[indicate the main reasons]</i>

## Financial Situation and Performance

### Form FIN – 3.1

*[Form to be completed by the candidate and by each party, in the case of a joint venture (JV).]*

Candidate Name: \_\_\_\_\_

Date: \_\_\_\_\_

Name of the party JV: \_\_\_\_\_

No. AOI or AOI/PM: \_\_\_\_\_

Page .... of .... Pages

### 1. Financial information

Financial data in US\$/EU or Equivalent	History for the _____ ( ) last years (equivalent in thousands of US\$/EU and exchange rate)				
	Year 1	Year 2	Year 3	Year ...	Year n
Balance Sheet Information					
1. Total Assets (TA)					
2. Total Liabilities (TL)					
3. Net Worth (NW) = [1-2]					
4. Current Assets (CA)					
5. Short-term Debt (STD)					
6. Working Capital (WC) = [4-5]					
Income Statement Information					
7. Total Revenues (TR)					
8. Profit Before Tax (PBT)					
Cash-Flow Information					
9. Cash Flow from Operations					
<b>See Article 13 of the CI regarding the exchange rate.</b>					

## 2. Source of Financing

*[Each Candidate, and in the case of a Consortium, each member of the consortium must complete the table below.]*

Indicate the sources of financing necessary to meet the cash flow requirements for the execution of the works covered by this Tender, as well as for ongoing and upcoming works under already awarded contracts.

No.	Source of Funding	Amount (Equivalent US\$/EU)
1		
2		
3		

## 3. Documents Financiers

The Candidate and its partner members must provide a copy of the financial statements (balance sheets, including all related notes, and income statements) for the years specified in Section III, Evaluation and Qualification Criteria, criterion 2.1, which meet the following conditions:

- (a) They must reflect the financial situation of the Candidate or the Party in the JV, and not that of the parent company or subsidiaries.
- (b) The past financial statements must be audited by a certified public accountant or in compliance with applicable local legislation.
- (c) The financial statements must be complete and include all notes that have been added to them.
- (d) The financial statements must correspond to completed and audited accounting periods (financial statements for partial periods will neither be requested nor accepted).

☐ Attached copies of the financial statements for the [number] years specified above that meet the conditions outlined.

## Average Annual Turnover from Construction Activities

### Form FIN – 3.2

[Form to be completed by the candidate and by each party, in the case of a joint venture.]

Candidate Name: \_\_\_\_\_ Date: \_\_\_\_\_

Legal Name of the Party in the JV: \_\_\_\_\_ No. AOI or AOI/PM: \_\_\_\_\_

Page .... of ... pages

Annual Turnover Data (Construction Only)			
Year	Amount and Currency	Exchange Rate	Equivalent in \$EU
<i>[indicate the calendar year]</i>	<i>[insert the amount and currency]</i>		

### Average Turnover from Construction Activities

\* See Article 13 of the Instructions to Candidates (IC) regarding the exchange rate

\*\*The average annual turnover from construction activities in US\$/EU is calculated by dividing the total certified payments for ongoing works by the number of years specified in Section III, Evaluation and Qualification Criteria, criterion 2.1.

## Financing Capacity

### Form FIN – 3.3

Indicate the sources of financing (cash, unencumbered real assets, credit lines, and other financial means necessary to meet the cash flow requirements related to the works covered by the contract(s) in question, net of the commitments undertaken by the Bidder for other contracts as required.

Source of Financing	Amount and Currency	Equivalent in Ouguiyas
1.		
2.		
3.		
4.		

Name *[insert full name of the person signing the offer]*

As *[indicate the duties of the signatory]*

Signature *[insert signature]*

Having authority to sign the bid for and on behalf of *[insert full name of the Candidate]*

Name *[insert the full name of the person signing the offer]*

In the capacity of *[indicate the position of the signatory]*

Signature *[insert signature]*

Authorized to sign the offer on behalf of *[insert the full name of the Candidate]*

Dated this \_\_\_\_\_ day of *[Insert the date of signing]*



## Financial Capacity Certificate

### Form FIN - 3.4

V/Reference

N/Reference (subject of the tender)

We, the undersigned, Bank \_\_\_\_\_, a public limited company with a capital of (currency) \_\_\_\_\_, headquartered at \_\_\_\_\_, represented by Mr. \_\_\_\_\_, Director, in accordance with the powers vested in him,

Hereby certify that the company xxxx\_\_\_\_\_ holds account No. \_\_\_\_\_ with us.

The company benefits from a credit line with our bank or, to our knowledge, has the necessary financial means to carry out the contract for which it is submitting a bid.

Issued for the purpose of being valid for all legal purposes.

On (date written in full)

Signature

Stamp

## General Construction Experience

### Form EXP - 4.1

*[Form to be completed by the candidate and by each party, in the case of a joint venture.]*

Nominee's name: \_\_\_\_\_ Date: \_\_\_\_\_

Name of the EG Party: \_\_\_\_\_ No. AOI or AOI/PM: \_\_\_\_\_

Page ....of ... pages

*[Indicate contracts that show continuous construction activity over the [number of years] years in accordance with Section III, Qualification Criteria and Conditions, criterion 3.2. Proceed in chronological order starting with the oldest year]*

Start Month/ Year	End Month/ Year	Contract Identification	Role of the Candidate
[[insert month/ year] _____	[[insert month/ year] _____	Contract Name: <i>[insert the full name]</i> Brief Description of Works Carried Out by the Candidate: <i>[insert a brief description of the works]</i> Contract Amount: <i>[insert the amount in the contract's currency] [insert the amount in equivalent USD*]</i> Exchange Rate: <i>[insert the exchange rate used to calculate the amount in \$/EU]</i> Client's Name: <i>[insert the full name]</i> Address: <i>[street name, number, city, country]</i>	<i>[Indicate "Contractor", "Joint Venture Partner", "Subcontractor", or "Integrator"]</i>
_____	_____	Contract Name: Brief Description of Works Carried Out by the Candidate: Contract Amount: Exchange Rate: Client's Name: Address:	_____
_____	_____	Contract Name: Brief Description of Works Carried Out by the Candidate: Contract Amount: Exchange Rate: Client's Name: Address:	_____

\* See Article 13 of the IC concerning the exchange rate

## Specific Construction Experience

### Form EXP – 4.2 (a)

*[Form to be completed for contracts executed by the candidate and by each party, in the case of a joint venture or a specialized subcontractor.]*

Candidate's Name: \_\_\_\_\_ Date: \_\_\_\_\_

Joint Venture Party's Name: \_\_\_\_\_ No. AOI or AOI/PM: \_\_\_\_\_

Page .... of ... pages

**Similar Contract Number:** *[insert similar contract number]* out of *[insert total number of required contracts]*

#### Information

Contract Identification

*[Indicate the identification number and the name of the contract, if applicable]*

Award Date

*[day, month, year, e.g. June 15, 2015]*

Completion Date

*[day, month, year, e.g. October 3, 2017]*

Role in the Contract

☐ Contractor

☐ Joint  
Venture  
Partner

☐ Integrator

☐ Subcontractor

Contract Amount: *[insert the total contract amount in the contract's currency]*

Contract Amount in Equivalent \$EU: *[insert the total contract amount in equivalent \$EU]*

Exchange Rate: *[insert the exchange rate used to calculate the amount in \$EU \*]*

*In the case of a party to a Joint Venture (JV) or a subcontractor, specify the contribution to the total contract amount:*

*[indicate the percentage of total] %*

*the [indicate the amount in the contract currency]*

*[indicate the amount in equivalent EU dollars]  
[insert the exchange rate used to calculate the amount in \$EU \*]"*

Name of the Client:

*[insert full name]*

Address :

*[street, number, city, country]*

Phone/Fax number:

*[indicate phone/fax number, including country and area code]*

Email address:

*[indicate the email address, if applicable]"*

*\* See Article 13 of the General Conditions regarding the exchange rate*

## Specific Construction Experience (continued)

### Form EXP - 4.2(a) (continued)

Name of the Applicant: \_\_\_\_\_

Name of the JV Party: \_\_\_\_\_

**Similar Contract Number:** *[insert similar contract number] out of [insert total number of required contracts]*

#### Information

Description of the similarity in accordance with Criterion 3.2 of Section III:

Amount	<i>[indicate the amount in the contract currency]</i> <i>[indicate the amount in US\$/EU in figures and in words]</i> <i>[insert the exchange rate used to calculate the amount in US\$/EU]</i>
Physical size	<i>[provide a description of the complexity]</i>
Complexity	<i>[Inner a description of complexity]</i>
Methods/Technology	<i>[specify the methods/technologies used]</i>
Construction schedules	<i>[indicate the schedules for the corresponding activities]</i>
Other characteristics	<i>[indicate other characteristics]</i>

## Equipment Form

### MAT

The Applicant must provide details regarding the proposed equipment to demonstrate that they have the ability to mobilize the key equipment listed in the qualification criteria. A separate form should be prepared for each piece of equipment listed, or for replacement equipment proposed by the Applicant

#### Piece of Equipment

Equipment Information	Manufacturer's Name... ..	Model and Power... ..
	Capacity... ..	Year of Manufacture... ..
Current position	Current Location	
	Details of current commitments... ..	
Origin	Indicate the origin of the equipment	
	<input type="checkbox"/> owned <input type="checkbox"/> rented <input type="checkbox"/> lease-to-own <input type="checkbox"/> specially manufactured	

The following information will be provided for rented equipment.

<b>Owner</b>	<b>Owner Name</b>
	Owner's Address... ..
	Telephone... ..      Name and Title of Contact Person
	Fax... ..      Telex... ..
<b>Agreements</b>	Rental / Hire Purchase / Manufacturing Agreement Details

Name *[insert the full name of the person signing the offer]*

In the capacity of *[indicate the signatory's position]*

Signature *[insert signature]*

Authorized to sign the offer for and on behalf of *[insert the full name of the Applicant]*

Dated \_\_\_\_\_ day of *[Insert the date of signing]*

## Key Personnel Form (PER)

### Key Personnel

The Applicant must provide the names of Key personnel with the required qualifications. Information regarding their experience must be provided in the form below, to be completed for each candidate.

1.	Job Title
	Name
2.	Job Title
	Name
3.	Job Title
	Name
4.	Job Title
	Name

## Curriculum Vitae of Key Personnel Form

**Candidate Name**

<b>Post</b>		
<b>Personal Information</b>	Name	Date of birth
	Qualifications Professional	
<b>Current employer</b>	Employer name	
	Employer address	
	Telephone	Contact (manager / HR manager)
	Fax	E-mail
	Job held	Number of years with the present employer

Summarize the professional experience in reverse chronological order. Indicate relevant technical and managerial experience for the project.

From	To	Company / Project / Position / Relevant Technical and Managerial Experience

Name *[insert the full name of the person signing the offer]*

In the capacity of *[indicate the signatory's position]*

Signature *[insert signature]*

Authorized to sign the offer for and on behalf of *[insert the full name of the Applicant]*

Dated \_\_\_\_\_ day of *[Insert the date of signing]*

## Section V. Eligible Countries

### **Eligibility Rules for the Provision of Goods, Works, and Services under Contracts Financed by the ADFD**